

Biohazard Guidelines

1. All Health Room Personnel will be placed on the buildings "Bloodborne Pathogen High Risk List 1". (see Bloodborne Pathogen Training).
 - a. List 1 staff are required to complete the online Bloodborne Pathogen (HIV/Hepatitis B) renewal training and are eligible to receive Hepatitis B immunizations paid for by the Everett School District when approved by the Principal and the Director of Human Resources.
2. The HRA can expect the following supplies to be in the Health Center
 - a. Step cans lined with RED bags.
 - b. Red liners (request from custodian).
 - c. Regular waste basket with plastic liners (request from custodian)
 - d. Sharps container (to be replaced annually if it is not empty). The Sharps Container will be picked up at the end of the year by the RNs and delivered to a central location. Maintenance will be responsible to schedule a Bio-waste Company for disposal.
 - e. Spray bottle with disinfectant (request from custodian).
 - f. Vomit absorbent (request from custodian).
 - g. Non- latex gloves (ordered by HRA from Health Services).
3. The Health Center will be cleaned daily by the custodian.
 - a. Step cans should be emptied daily if there are any contents in the can.
 - b. Red liners are to be tied and disposed of in the dumpster.
 - c. Regular wastebaskets are to be emptied daily and always have a liner (any color, red is only required for step can).
 - d. Floor will be mopped and toilets/sinks cleaned.
4. The Health Room Personnel will practice 3 levels of disposal
 - a. Lined Waste Basket:
 - Any non- biohazard material, i.e. paper, passes, pencils, gum, paper cups, etc.
 - b. Step Can with Red Liner:
 - Any material (Kleenex, band aids, paper towels, cotton swabs, etc) that have body fluid.
 - c. Double Red Bag:
 - Any material that is soaked and dripping with wet body fluids.
 1. If dripping, add vomit absorbent to the bag.
 2. Seal the bag ASAP
 3. Call Custodian. They will call maintenance, who will call a Bio-waste company.
5. Health Room Personnel are expected to maintain a clean working area throughout the working day. The custodian should be called for any major biohazard, including vomit, urine, or feces in the health room, building or playground.
6. Health Room Personnel will practice "Universal Precautions". This means that they will treat all human blood and other potentially infectious materials as if they are known to be infectious for HIV and HepB. Health Room Personnel are informed that one exposure can lead to an infection. Using Universal Precautions may literally save a life.
7. Health Room Personnel will practice good hand washing technique. This will prevent transfer of contamination from hands to other parts of the body or other surfaces. Non-abrasive soap and running water will be used:
 - After handling soiled diapers, garments, or equipment.
 - After providing care.
 - After removing gloves or other personal protection equipment.

- Before eating, drinking, or smoking.
 - e. Before handling clean utensils, equipment or food.
 - f. *Before and After* going to the bathroom.
8. Health Room Personnel should understand that the most widely used and basic form of personal protective equipment is a non-latex glove. They must wear gloves when it is reasonably anticipated that their hands may have contact with:
- a. Blood
 - b. Any potentially infectious materials (urine, feces, vomit).
9. NEVER reuse disposable gloves.
10. If two students are involved in a potential bloodborne exposure: (exposures involving bites, spit, scratches, or one student assisting another injured student).
- a. If a student has direct contact with blood or other body fluids (including saliva); such as from a needle stick, cut, bite or eye splash, post-exposure treatment may be necessary:
 - 1. Immediately have the students wash the area with soap and water for at least 10 seconds.
 - 2. Notify parent/guardian of both students and suggest that they consult with the student's health care provider immediately. If a parent/guardian wants to know the other student's name, DO NOT RELEASE THIS NAME. Refer them to the building administrator if they have any questions.
 - 3. Refer to Administrator for disciplinary action.
 - 4. Complete an Accident Report on the student with a possible exposure.
11. Staff Exposure Procedure:
- A. If an employee has direct contact with blood or other body fluids (including saliva); such as from a needle stick, cut, bite or eye splash, post-exposure evaluation will be recommended. Referral to a licensed health care professional must occur as soon as possible after exposure (within 24 hours for provision of immediate protection from Hepatitis B infection and 2 hours for protection from HIV.)
 - B. If you are exposed or if you are assisting another staff person who was exposed refer to the Bloodborne Pathogens Training Handbook, included in this section.
 - C. The Human Resources Department must maintain required records for at least the duration of the employment plus 30 years.